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29 June 2023

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **The Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 11 July 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Stanley (Chair), Nash (Vice-Chair), Birch, Brooks, Cooper, Greenway, Gunner, Oppler and Pendleton

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by **5.15 pm on Wednesday, 5 July 2023** in line with current Committee Meeting Procedure Rules.

## **AGENDA**

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 8)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 7 March 2023, which are attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. START TIMES

The Committee is asked to approve its start times for meetings for 2023-2024.

6. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

7. LITTLEHAMPTON SEAFRONT PROJECT - [20 MINUTES]

(Pages 9 - 20)

This report provides an update on the project and asks the committee to endorse the designs presented at the meeting, which will form part of a planning application.

8. THE REGENERATION OF THE REGIS CENTRE, BOGNOR REGIS - UPDATE REPORT - [15 MINUTES]

The Committee will receive a verbal update from the Council's Regeneration Officer.

9. BUDGET 2024-2025 - PROCESS - [10 MINUTES]

(Pages 21 - 26)

The purpose of this report is to inform Members of the Budget process for 2024-2025 as required by Part 6, Section 2 of the Council's Constitution.

10. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 4 - END OF YEAR PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2023 - [10 MINUTES] (Pages 27 - 40)

This report is to update the Committee on the Q4 and end of year Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2022 to 31 March 2023. The process is described in section 4. of this report.

11. COUNCIL VISION 2022-2023 - ANNUAL REPORT - [20 MINUTES] (Pages 41 - 62)

This report updates the council on progress towards key objectives within each theme for the year 2022-2023. The full report will be presented to committees as an important overview of council performance and sits alongside the key performance indicators (KPIs) for 2022-2023 which form the Corporate Plan. The relevant KPIs are presented in separate reports to committees.

12. FUTURE OFFICE ACCOMMODATION NEEDS - [20 MINUTES] (Pages 63 - 68)

The purpose of this report is to consider options for reviewing the Council's future office accommodation needs including recommendations for the future ownership of the Bognor Regis Town Hall.

## **ITEMS PUT FORWARD FROM SERVICE COMMITTEES**

The items being presented to this Committee from Service Committees are outlined below.

13. ECONOMY COMMITTEE - 13 JUNE 2023 (Pages 69 - 276)

The Committee has received recommendations following the meeting of the Economy Committee held on 13 June 2023. The minutes from this meeting are attached. The recommendations relate to:

- Minute 59 [Bognor Regis Arcade, Upper Floors Refurbishment]

Attached is an accompanying report from the Regeneration Consultant with appendices.

- Minute 66 [Waterloo Square] – This is an Exempt item and so the Officer's report has been attached under Exempt Business. If the Committee wishes to discuss any elements of that report it will need to move into Exempt Business.

14. HOUSING & WELLBEING COMMITTEE - 20 JUNE 2023 (Pages 277 - 288)

The Committee has received a recommendation following the meeting of the Housing & Wellbeing Committee held on 20 June 2023. The minutes from this meeting are attached. The recommendation relates to:

- Minute 98 [Acquisition and Development of New Council Houses at Warwick Nurseries and Boweries, Barnham and Eastergate] – a copy of the Officer’s report is provided as an Exempt item later on in the agenda. If the Committee wishes to discuss this report it will need to move into Exempt business.

### **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

There are no feedback items for the Committee to consider from Outside Bodies.

15. WORK PROGRAMME - 2023-2024 - [5 MINUTES] (Pages 289 - 292)

The Committee’s Work Programme for 2023-2024 is attached for Members to review and comment.

16. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution:

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the items.

17. ECONOMY COMMITTEE - 13 JUNE 2023 - WATERLOO SQUARE - [10 MINUTES] (Pages 293 - 326)

As confirmed in Agenda Item 13, the Officer’s Exempt report relating to Waterloo Square, Bognor Regis is attached.

18. HOUSING AND WELLBEING COMMITTEE - 20 JUNE 2023 (Pages 327 - 344)

As confirmed in Agenda Item 14, the Officer’s Exempt report relating to Minute 98 [Acquisition and Development of New Council Houses at Warwick Nurseries and Boweries, Barnham and Eastergate] is attached.

**Note : *If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.***

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).